



# ST018 - Membership Transfer

**Objective: To ensure consistency in handling swimmers who move to other clubs within or outside Taranaki, and to enable accurate record keeping of members by club and regional registrars.**

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## **Operational**

1. For transfers of competitive swimmers only, the transfer shall become effective immediately once the transfer has been approved by the regional association(s)
2. If a swimmer transfers again within three months there will be a 60 day stand down period before being eligible to represent their new club. During the 60 day period the transferring competitive swimmer may continue to represent the club transferred from or choose to be unattached from any club. The competitive swimmer will remain a member of the regional association of the club, they are transferring from during the 60 day period.
3. The 60 day period will take effect at the time the regional Administrator receives the transfer request.
4. Swimmers who are moving out of Taranaki and who wish to join a swimming club in their new town/city are requested to initiate a transfer request.
5. It is the clubs responsibility to ensure that any transferring members do not owe the club any funds prior to authorising the transfer within the SNZ Database. It is the ST Administrator's responsibility to ensure that any transferring swimmers do not owe any funds to ST prior to authorising the transfer.
7. The Club Recorder of the swimmer's new club should request the swimmer's times from the previous club.